

CLARK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING WEDNESDAY, APRIL 19TH, 2023
CLARK TOWNSHIP OFFICES

CALL TO ORDER & PLEDGE OF ALLEGIANCE: 8:00 a.m.

Roll Call: Schuster, Fitzgerald, Clymer, Kozma, and Rutledge

Other Present: Glenn Campbell, Dennis Wenzel, Teresa Carmichael, Paula Badour (Deputy Supervisor), and Linda Sherlund (Deputy Clerk)

Inquire if Public Comment are to Address Agenda Items: None

Approval of Agenda: Fitzgerald made the motion to approve the agenda, Schuster seconded the motion. All in favor. Motioned carried.

Approve of Minutes Special Meeting on March 8th, Regular Meeting March 15th, Special Meeting April 6th, 2023. Also, Budget workshop minutes from March 29th, April 12, and April 18th, 2023.

Approve Invoices: General Fund \$43,264.67

Sewer Fund \$19,275.44

Invoices more than \$500.00

Approve Budget: No Amendments

Service Contracts:

Clark Township: 2023 Annual Community Christmas Party - \$500.00

Les Cheneaux Chamber of Commerce: Fourth of July 2023 Donation, Rental of the Community Center Craft Show, Music in the Cedarville Waterfront Park for Fireworks - \$750.00.

Les Cheneaux Islands Association: 120 rock/shoal buoys that are set out each year in the boating lanes of the Les Cheneaux Islands. Boater's Safety sponsor for two summer classes. Provides life jackets for the students in the Boater's Safety Classes. - \$750.00.

Les Cheneaux Beautification: 2023 Donation -\$500.00

Bd approved t Regular Bd Mtg 5-17-23.
Susan J. Rutledge
Mark Cly

Consent Agenda: Fitzgerald made a motion to approve the agenda, Kozma seconded the motion. All in favor. Motioned carried.

Special Events:

Les Cheneaux Island Pickleball Tournament, July 14th, 15th, and 16th, 2023 at the Pickleball Courts and to use the Pavilion.

Correspondence:

Rutledge will be attending the workshop for Cemetery Management and Administration on June 20, 2023, in Gaylord. This workshop will cost a total of \$134.50 and will be paid out of the Clerk's Budget.

EGLE Notice of Authorization:

Daniel Autore, 49-2118 S Hill Island Road
Nick Naiser, 49-2500 East Fox Lair Trail
Kelly Simmer, 49-1603 S Hill Island Road

John and Paula Stanek EGLE Notice; Jason Dunn was going to attend this meeting to discuss this permit, he did not attend.

Kozma made a motion to table EGLE – Stanek permit not approval due to old information. Fitzgerald seconded the motion.

Clymer went over the information that Jason Dunn had provided.

Kozma recanted his motion. Kozma states that the survey is correct, and it now meets the requirement.

Schuster made a new motion to approve the Stanek permit with EGLE, Kozma seconded the motion. All in favor. Motioned carried.

Site Plans for the Leopold and Hessel Marina Plan:

Rutledge wanted to discuss the invoice for the site plans for the Leopold and the Hessel Marina Projects. Clymer asked Rob Robley to create the site plans for the Leopold project for \$800.00 and the Hessel Marina Project for \$900.00.

Kozma stated that the Board of Trustees should have been notified that these plans were needed for the grant and the cost of these plans.

Rutledge made the motion to approve the invoice amount of \$800.00 for the site plan for the Leopold Project. Schuster seconded.

Roll call Vote: Fitzgerald Yes, Clymer Yes, Kozma No, Schuster Yes, and Rutledge Yes. Motion passed 4 to 1.

Fitzgerald made a motion to approve the invoice amount of \$900.00 from the donations received for the Hessel Marina Fund. Rutledge seconded the motion.

Roll call vote: Clymer Yes, Schuster Yes, Kozma No, Fitzgerald Yes, and Rutledge Yes. Motion passed 4 to 1.

Fitzgerald stated that the Board of Trustees approved the application for these grants, and these grants need site plans.

The cost of the Hessel Marine site plans will be submitted to the Les Cheneaux Foundation for reimbursement.

Old Business & Updates:

Weston Trail Sparks Grant Resolution – The Clark Township Board of Trustees support the submission of an application titled Weston Trail Project to the Sparks Grant Program. Site plan is done for this project.

Fitzgerald made the motion the Clark Township Board of Trustees hereby authorizes submission of a Sparks Application for \$900,000.00 and further resolves to make available its financial obligation amount of \$0 (0%) of a total \$900,000.00 project cost, during the 2022/2023 fiscal year. Schuster seconded the motion.

Roll call vote: Schuster Yes, Fitzgerald Yes, Clymer Yes, Kozma Yes, and Rutledge Yes. All in favor. Motioned carried.

Debt Elimination – Hessel Beach Resolution: Fitzgerald states that the Michigan Department of Treasury is requiring that there be a Deficit Elimination Plan be formulated by the Clark Township Board of Trustees and filed with Michigan Department of Treasury. This is the correct way to fix the debt elimination.

Schuster made a motion to approve the Resolution for Debt Elimination for Hessel Beach for the sum of \$474.00. Clark Township will transfer the amount of \$474.00 from the general account to the Hessel Beach account to make this account zero. Kozma seconded the motion.

Roll call vote: Fitzgerald Yes, Clymer Yes, Rutledge Yes, Kozma Yes, and Schuster Yes. All in favor. Motioned carried.

Debt Elimination- Albert J Lindberg Airport Resolution:

Kozma made a motion to approve the Resolution for Debt Elimination for the Albert J Lindberg/Hessel Airport for the sum of \$9,702.00. Clark Township will transfer the amount of \$9,702.00 from the general account to the Hessel Airport account to make this account zero. Fitzgerald seconded the motion.

Roll call vote: Schuster Yes, Clymer Yes, Rutledge Yes, Kozma Yes, Fitzgerald Yes. All in favor. Motioned Carried.

Fitzgerald will submit these two Deficit Elimination Plans to the Michigan Department of Treasury for certification.

New Business:

Purchase truck for the Marina. Fitzgerald found a used 2010 Ford F150 4WD Super Cab Truck that has a 6-1/2 Foot Box XL for \$8275.00 at Mackinac Sales. Truck information was provided to the Board of Trustees by Fitzgerald.

Rutledge made a motion to approve the purchase of the 2010 Ford F150 from Mackinac Sales for \$8275.00. Schuster seconded the motion. The marina truck purchase price will come out of both marinas' budget.

Roll Call Vote: Kozma Yes, Fitzgerald Yes, Clymer Yes, Schuster Yes, and Rutledge Yes. All in favor. Motion carried.

The Board of Trustees did not make a decision on how to sell the old truck.

Transient Boat Slips at Cedarville Harbor:

Fitzgerald stated that Max Heil and herself would like to know which slips need to be transient at Cedarville Harbor.

Kozma asked who dedicates how many slips are used for each transient, day use, seasonal passes. Clymer states that the Waterways Grant has stipulations on how the boat slips can be used and how many can be used for each type of slip.

DNR Boat and Fire Boat will be docking at the Cedarville Marina.

Fitzgerald made the motion to table the transient boat slip discussion until she has looked at terms of the grant. Kozma seconded the motion. All in favor. Motion carried.

Schuster stated that he would like Max Heil input on this discussion.

If a special meeting is necessary prior to the regular board meeting, the Township Board of Trustees will put this item on the agenda.

Airport Emergency Response Plan: Clymer states that a Resolution needs to be adopted on an Airport Emergency Response Plan and sent to the state for approval. Paula Badour created this Emergency Response Plan. The state will then send Clark Township any changes that are necessary to approve the plan.

Fitzgerald made a motion to adopt the Resolution for the Albert J Lindberg/Hessel Airport Emergency Response Plan. Schuster seconded the motion.

Roll call vote: Clymer Yes, Rutledge Yes, Kozma Yes, Schuster Yes, and Fitzgerald Yes.

The Cedarville Dock Foam Leakage: Clymer states that there was foam that was floating in the bay, and he is concerned that it may be from the dock at the park in Cedarville. Max Heil was to contact Flotation Dock to see if they would be able to inspect the dock. Teresa Carmichael was in the audience and said Flotation Dock could inspect the dock and there would not be a charge for inspection of the dock.

Treasurer's Report: General \$704,905.07

Sewer \$241,906.01

GFL Trash Day will be Saturday, May 13th at the Community Center from 8:00 a.m. to 4:00 p.m. The Community Clean-up is provided by GFL and Clark Township and dumpsters are budgeted out of the Recycle Fund. Fitzgerald spoke about having a hazardous waste pick up, she will check on cost.

Supervisor's Report: Clymer gave Board of Trustees a handout.

Clymer states that the John Hessel Property closing was on 04/10/2023.

Ten percent is withheld by the DNR pending completing grant forms.

Purchase \$50K: grant \$41,900.00: value of appraisal at \$65,000.00.

Commercial Fisherman's Boat in Hessel Marina:

Cal Burnside is conversing with the Tribe, the DNR and law enforcement to work together to resolve this issue.

Support Letters:

The Les Cheneaux Islands Association has produced a brochure of buoys and water hazards in our waterways. They are seeking financial assistance from the Community Foundation for this brochure. The Township has sent a letter of support to the Community Foundation.

The Les Cheneaux Snowmobile has requested a Letter of Authorization to perform minor repairs on the Snowmobile/ORV Trail on the north border of the airport. Clark Township has given them the authorization to encroach on Township property, if necessary, to perform these repairs.

GLIA Update:

The GLIA event is held on Drummond Island the second week in October.

Hessel Airport:

The Airport Inspector met with Max Heil. To be in compliance, the Inspector requires the following:

There is a tree at the golf course that needs trimming or cutting down. Max and Joe Baker are going to collaborate with the Tribe to facilitate this requirement.

An Emergency Response Management Plan is required by the state. Handout of plan was given.

The Airport Committee has not met.

Hessel Harbor Committee:

This committee has not met. On April 1, 2023, a grant application by Clark Township Supervisor was completed and submitted to the Michigan Department of Natural Resources Trust Fund Grant.

New Website Development:

To stay in compliance with Redevelopment Ready Community soon, we will be looking into updating our website to enable online permits and lease payments.

IT Right subcontracts with VC3.

Fire Boat:

Fire Boat is ready, Steve Honnila and Mark Merchberger will go to inspect the boat. They will also make plans to get the boat back here. The boat's new home will be Cedarville Harbor Dock.

Wetlands Permit:

A wetland permit is needed to dredge the area in Cedarville Harbor where there are boats that go a ground.

Committee/Commission Reports:

Airport Committee: No meeting.

Ambulance Corp: No report.

Code Enforcement Officer: March 2023 handout from Cal Burnside. Twelve complaints. Working with DNR, Tribal Representative, Coast Guard, and Local Law Enforcement regarding a boat complaint at Hessel Marina.

Fire Department: March 14th to April 17th, 2023, report handout from Chet Kasper.

04/07/2023 Ice rescue of two individuals East of Dollar Island.

04/08/2023 False detector alarm near Kromiller Road.

The number of incidents responded to in 2023 is four.

Kozma suggested that the Board of Trustees would check on purchasing a rescue float boat/vehicle. He will put together information for the Board of Trustees.

Heritage Park: Fitzgerald updated the Board of Trustees regarding the upcoming events at the park." Market in the Park" will be the 1st Saturday of June, July, August, and September from 10:00 a.m. to 2:00 p.m. All vendors are welcome to participate in this event.

Jim Landreville will schedule the DPW staff to work on the sewer system for the park.

Hessel Harbor Committee: No meeting.

Planning Commission: Kozma update the Board of Trustees on the Planning Commission meeting that was held on April 11th, 2023.

Les Cheneaux Boat School case regarding set back was passed. The parking issue has been rectified.

Glamping Resort and Spa at Beavertail Case #279 was tabled due to the Planning Commission members needing more information on the site plan. Most of the audience at that meeting opposed the Glamping Resort and Spa for personal reasons not legal reasons.

Kozma spoke regarding non-statutory duties and whether a Township Manager is needed at this time. The non-statutory duties are not specific to the elected officers' duties. He spoke with the Treasurer and the Clerk, and neither wanted to give up any non-statutory duties. The Supervisor would like to give up all his non-statutory duties. Both Trustees are willing to take on these duties. Clymer would like all the non-statutory duties written out with tasks and procedures listed prior to any changes.

Kozma made a motion to have the Treasurer, Clerk and Supervisor list their non-statutory jobs with a description of tasks, procedure and pay for these duties to discuss at the June meeting. Schuster seconded the motion. All in favor. Motioned carried.

The Board of Trustees discussed the wages that are being taken out of the Sewer Fund. Sewer Fund pays for non-statutory duties for Clerk and the Supervisor. Sewer fund also pays for half the wages of Deputy Clerk, Deputy Treasurer, Billing Clerk and Supervisor.

Clymer would like to discuss this at the next budget meeting. Fitzgerald said that the Board of Trustees may need to meet with BS&A, the Accountant, MTA to discuss any changes.

Union/Policy: Fitzgerald spoke regarding the Union Contract and Township Policy; she will be working on the Union Contract and Township Policy. The Union Contract will be re-negotiated by July 1st, 2023.

The Board of Trustees are looking at Health Insurance Policies pricing for all employees.

Recreation Committee: No meeting, committee is waiting on DNR input on Peek-a-Boo Trail.

Road Committee: No meeting.

Sewer Advisor Board: No meeting.

Public Comments: Glenn Campbell spoke regarding setting up a youth drone program. He would like to use Snow's Heritage Park to help the youth learn how to fly drones. Rutledge told him he could fill out a special event application for the use of the park. He also wanted to know

if anyone on the board has met with Donald Moore or the Sault Tribe regarding Hessel Airport since Donald Moore's proposal. The Board of Trustees said they have not met with either party. He asked Schuster if he had privately met with them. Schuster said, he did not meet with either party. Schuster stated that he did not understand his line of questioning. Fitzgerald states that the proposal from Donald Moore for the Hessel Airport was not denied by the Board of Trustees due to who did the proposal. It was denied due to what was in the proposal. Schuster commented that the Board of Trustees would look at any proposal by anyone.

Glenn Campbell states that he is still interested in promoting Hessel Airport. The Board of Trustee stated that they would like a proposal given to them for consideration.

Dennis Wenzel asked the Board of Trustees, "who does someone call if they have a blight complaint?" Clymer stated that Cal Burnside takes care of the blight complaints.

Teresa Carmichael informed the Board of Trustees that there is a Clark Township that has a Facebook page that looks like it is the townships, but the posts are not the townships. Fitzgerald states that there is a Facebook page for Snows Heritage Park that is maintained by her, but she is not aware of another page. Fitzgerald will investigate and will let the Board of Trustees know what she finds out about the page.

Teresa Carmichael also states that she cannot mention the agendas, minutes or any subcategories on her phone or I-Pad.

Teresa is the Les Cheneaux Chamber of Commerce secretary and is willing to work with the township to help get information out to the public.

Harbor Master Duties - Fitzgerald would like to make a list of the duties for the Harbor Master.

Tim Bright - He would like to have part-time summer help. Fitzgerald suggested that she feels that the township should not combine the marina help with a part time person for maintenance. The Board of Trustees will discuss it at the next budget meeting.

Pickleball Courts – Fitzgerald states that Max Heil and herself met with the Jellison's. Jellison's stated that the Pickleball group will be having a tournament in July, and they are hoping to pay for the remainder cost of the supplies. They will make a payment in July even if the fundraiser does not raise money.

They would like the township to purchase four nets at \$100.00 a piece for the courts. This group is willing to pay for the post to make them permanent. These posts are non-invasive and will not damage the courts.

Jellison's' are also willing to help finish the other court with the remainder of the supplies. Fitzgerald felt this shows good faith and would like this to happen. Part of the court could be done before the start of the season and the remainder could be done in the fall.

Adjournment: Fitzgerald made a motion to adjourn the Regular Board Meeting at 10:30 a.m. seconded. All in favor Motioned carried.